

St. Catherine of Siena School iPad User Agreement for Middle School Students

St. Catherine of Siena School, the undersigned student, and parents agree that the undersigned student will be allowed to use a school-issued iPad for the upcoming school year, as long as the student adheres to the policies set forth in this agreement. The school-issued iPad is and will be owned solely by St. Catherine of Siena School, before, during, and after this period. The iPad is loaned to the student, who may use it during the school year, for school related assignments and projects, as long as the student is in good standing, as defined solely by the school's administration. The student is required to have the iPad available for use in school every day, be responsible for its care, and follow the acceptable use policy.

All iPads belong to St. Catherine of Siena School, therefore, St. Catherine's reserves the right to collect, inspect, and alter the iPads at any time, before returning them for student use. Students are responsible for taking care of the iPads and in the event of loss, theft, or damage, may have to pay for the repair or replacement of the iPad. The technology coordinators and administration hold sole discretion in determining what circumstances constitute "damage to the iPad."

Middle school students are required to provide a case for the iPad that covers and protects both the back and front (screen) of the device. This is the only personalization related to the device students may choose. Since there are many styles of cases, we recommend looking for one that will provide adequate protection while suiting individual tastes and styles. Some of the more sturdy cases are the Otterbox and Book Jacket brands. It will be quite useful for the student to have a case or cover that rolls/folds back to keep the device at a slight angle for typing. The case should allow easy access to charging ports and the audio jack.

If there are any mechanical problems with the iPads, students must report the problems immediately. To minimize accidental damage, ***students are not allowed to bring food or drink within close proximity of school-issued iPads, or alter the iPads in any physical way or apply stickers to any part of the iPads.*** Middle school students must return the iPads in good working condition, at the end of the school year.

Equipment

St. Catherine of Siena School retains sole right of possession of the iPads and apps used on the devices. The technology coordinators and administration retains the right to collect and/or inspect the iPads at any time and to alter, add or delete installed software or hardware, and apps. No peer to peer software is authorized to be downloaded on any school issued iPad. Only school personnel will download or upload software/hardware to the iPads.

Customization of Equipment

There is no customization of equipment allowed on the iPad.

Damage or Loss of Equipment

In the event of a lost or damaged iPad, the student must report the problem to the teacher immediately. All iPads are covered by a manufacturer's extended warranty (AppleCare) and an additional insurance policy. The warranty covers manufacturer's defects. The insurance policy fee is approximately \$75. There will be an additional deductible of approximately \$150 for each accidental damage claim. The deductible is the financial responsibility of the student's family. The insurance covers accidental damage from liquid spills, power surges, drops, falls, collisions, vandalism, flood, fire, smoke, wind, earthquake, as well as damage to batteries and ac adapters. Insurance does not cover negligence and abuse. AppleCare will only repair your iPad twice under their insurance. For example, throwing the iPad or using it as an umbrella would be considered examples of neglect and abuse. If an iPad is damaged by neglect or abuse more than twice, it is the family's financial responsibility to replace the iPad at the price of approximately \$700. If an iPad is damaged, the Tech Coordinators will work with the student, Apple, and the insurance company to determine if it is a warranty or insurance claim incident. It is the student's responsibility to keep the iPad in good condition. The student is ultimately liable for any loss of theft of the iPad.

Student Responsibilities

1. When assigned homework, bring the iPad to school the next day for in-class use.
2. Back up assignments/data, in the iCloud.
3. Report any problems, damage or theft immediately to the teacher.
4. Provide iPad cover/case.
5. Do not let anyone use the iPad.
6. Adhere to St. Catherine of Siena School iPad User Agreement.

Personal Health & Safety

1. Avoid extended use of the iPad while resting directly on your lap. The bottom of the iPad generates significant heat.
2. Avoid long periods of use, look away from the screen of the iPad, and take frequent breaks.

General Handling & Required Care of the iPad

1. Do not mark the Apple iPad in any way with markers, stickers, etc. Each Apple iPad is labeled with a school identification barcode. Do not remove this sticker.
2. Students and parents/guardian will be charged for any damage resulting from abuse, mishandling, or loss.
3. Do not insert foreign objects (paperclips, pens, pencils, etc.) into the ports (openings) of the Apple iPad.
4. **Do not eat or drink near the Apple iPad.** Damage due to spilled substances or food will not be covered by insurance and students will be responsible for full repair or replacement cost.
5. Keep the Apple iPad covered when not in use. Excessive scratches and scuffs to the iPad exterior may result in repair fees.
6. Make sure hands are clean before using the iPad; the glass screen should be regularly wiped clean with a dry clean soft cloth; microfiber cloth is recommended, however, any soft cotton fabric will work. **Do not use commercial liquid or spray cleaners or paper towels on the iPad screen.**
7. When charging the Apple iPad, be sure to line the cable correctly with the port to avoid damage to the device. Damage to the charging port or connector pin from mishandling, will result in a repair fee.
8. If you have problems with the Apple iPad, stop using the device and notify the teacher immediately.
9. Any inappropriate web or email activity may result in loss of the Apple iPad privilege and the student may be subject to disciplinary action.
10. If you unintentionally link to an inappropriate website, notify the teacher immediately.
11. All activity conducted on the St. Catherine of Siena School internet/network is monitored and can be tracked or traced. All use of the internet/network is to further the student's education and enrich the student's educational resources.

St. Catherine of Siena School Student and Parent Agreement

Student Agreement

1. I will take good care of the Apple iPad and cable, while in my care.
2. I will always leave the device in a safe and secure place at all times.
3. I will not loan the Apple iPad out to anyone.
4. When taken home, I will return with the Apple iPad charged and ready to use.
5. I will not disassemble, repair, hack or subvert the security of the iPad.
6. I will not install apps without permission of St. Catherine of Siena School.
7. I have read and I understand the St. Catherine of Siena School iPad User Agreement.
8. I agree to follow all policies governing the use of the iPad, both in school and at home.
9. I understand that the iPad is subject to inspection by St. Catherine of Siena School personnel at any time and that it remains the property of St. Catherine's.
10. I understand that I am responsible for any intentional or negligent damage to the iPad.
11. I will immediately contact the teacher in the event of loss /damage/equipment failure.
12. I will return the Apple iPad and cable in good working order. I understand that the replacement cost of the iPad is \$700.
13. I have reviewed this agreement with my parents.

Parent Agreement

1. I have read and understand all terms of the iPad User Agreement and agree to my child's participation in the Apple Education iPad Program.
2. I have discussed the agreement with my child and will support the school in guiding my child in using the iPad at home as instructed as an educational device.
3. I understand that I am responsible for monitoring and guiding my child's activity on any home internet access, if applicable.

Student Signature _____ Date _____

Parent Signature _____ Date _____

St. Catherine of Siena School Middle School iPad Program

All across America, schools are using some form of technology as a tool for delivering instruction to students. With the adoption of the current California Common Core State Standards, St. Catherine of Siena School is using the Apple Education iPad Program to ready our students to compete as 21st Century Learners. The Apple iPad supports essential skill areas, complex communication, new media literacy, creativity, and self-directed learning. The iPad provides an active learning environment, with unprecedented opportunities to develop personalized, student-centered learning, and differentiate instruction, while helping to improve teacher management of classroom time and space. Given these reasons, it is a natural fit for teaching in the twenty-first century.

At any given moment, the Apple iPad allows students to have the world at their fingertips. This is a great tool to assist teachers in directing and redirecting student learning and engagement. Differentiated instruction is supported by the use of iPads, by the flexibility they provide to vary the individualized learning activity at a moment's notice. St. Catherine of Siena School has a tremendous opportunity to make a transformative shift, in the middle school where students are empowered to navigate their own learning, at their own pace, under the teacher's direction.

When it is feasible, the goal is to provide the middle school textbooks in the electronic form. This will be an advantage and convenience for our students.

School Issued iPad vs. Personal iPad

- iPads provided to all students and teachers must be compatible.
- iPads provide consistency for teachers when problem-solving on the same device.
- Repair and replacement will be much simpler with the same school issued device. In general, iPads do not usually break unless the touch screen breaks, or something foreign enters a port.
- Resources and text consistency, access, locating, and features like note taking, etc., will all work in the same way and save instructional time in assisting students, than if students have different devices with different platforms.
- Social-economic advantage: all students will use the same quality Apple iPad device, not some with more expensive devices and others with something less expensive. Everyone is using the same device, with the same capabilities and features.
- The Apple iPad has the reputation as the leader in educational technology at this time. It speaks cutting-edge, forefront, and innovation more than any other device.

Frequently Asked Questions

Why does the mobile computing device need to be an Apple iPad?

Research has shown the iPad is the best device available for the type of teaching and learning in which our students will engage. It has a number of design elements that meet our needs, such as a long battery life, flat profile, touch screen, reliable functionality, and a robust app developer community.

What happens when a new model is released and/or new technologies emerge?

Technology is constantly changing and evolving. St. Catherine of Siena School will evaluate new products and make adjustments as deemed appropriate. You must realize the device is a tool to be used in the delivery of teaching and learning. Academic learning is the goal, not the tool in which the learning takes place, whether a desk, video, or electronic device, i.e. iPad.

Are families expected to purchase an Apple iPad for their student?

No. Students in middle school will receive a school issued iPad. To keep the cost down, the technology fee was increased. St. Catherine of Siena School is leasing the iPads for three years.

May students opt out of using the Apple iPad?

No. The benefits of a tool like this can only be achieved if all students use the tool. Uniformity also allows all students to be on the same educational footing regardless, of their financial background.

When do students receive the Apple iPad?

Students will receive the iPad as soon as the first assignment is given, requiring the use of the device. The electronic purchase of eBooks will be gradual, however, teachers will train the students on the proper use and functions, within the first few weeks of school. Teachers will also introduce apps, use note taking, and additional features, as needed.

Will technical support be provided for students and their iPads at school?

Yes. The technology coordinator (middle school-Mrs. Banzon) will provide technical support as needed.

Do students buy the apps for the iPad?

No. St. Catherine of Siena School will buy and install the apps for the iPad.

Can students sync the iPad with their other devices?

No.

Will students only be using digital books (eBooks)?

No. For the immediate future, students will continue to use textbooks. The implementation of eBooks will be gradual (eBooks are the goal). As more textbooks become available, discussions and decisions will be made accordingly.

What happens if an iPad is broken, lost, or stolen?

If at any point the student damages, misplaces, or has his or her school issued iPad stolen, the family will be financially responsible for the cost to the school for all repairs and or replacement.

Should parents purchase insurance to cover student use of the iPad?

No. St. Catherine of Siena School provides the AppleCare Protection for all iPad devices. This may not cover all types of damage, so students are expected to demonstrate the proper care for and use of the iPad. The insurance fees quoted apply when an insurance claim incident is filed.